

Running a Silent Auction

To make the most of the auction:

Make a wish list.

Plan your bidding strategy.

Plan to come back into the auction room towards the end of the evening to check your bids.

If you prefer to bid anonymously, please get a bidding number at the door from a committee member.

Don't forget about the most exciting last hour!

Suggested Procedures:

Post all rules and conditions.

A bid may be made using your name or a bidding number, if you wish to keep your identity anonymous.

Bidders must legibly write their name or bidding number, telephone number and bid amount on the bid sheet.

Each new bid must be written directly below the previous bid.

Bids can be made anytime.

Each increase in bidding must meet or exceed the amount indicated as the minimum bid increment.

Bid increments are a minimum of \$10 (suggested).

Bids will be invalid if they do not follow this procedure.

Bidders must be 18 years of age or older to participate in the auction.

Bidders will be expected to honour all high bids even if successful on more than one item.

Bids on items will be closing at varying times between 9:00 and 10:30 p.m.

Items can be purchased at the end of the auction and taken home then.

Terms and Conditions:

The Auction committee has made every effort to describe items accurately. Be sure to check any restrictions including expiration dates before bidding on an item. It is strongly recommend on those items requiring mutual coordination with donors that you contact them as soon as possible.

ITEMS ARE SOLD AS IS. ALL SALES ARE FINAL. NO REFUNDS.

The stated value of auction goods and services has been provided by some donors for tax purposes. The amount of the contribution that is deductible for federal income tax purposes is limited to the excess of any money contributed by the purchaser over the value of goods and services provided.